

Donkey passport application form



This form must be used to apply for an ID only passport for a donkey of unverified breeding. Applications must be accompanied by the **original BHS identification chart** (overleaf) **completed, signed and stamped by a Veterinary Surgeon**, containing a minimum of **5 identifying features**. Identification charts for other organisations cannot be processed by BHS and will be returned.

Passports for animals under the age of 12 months will be processed as 'new', and will include the animal in the food chain; passports for animals over the age of 12 months will be processed as a late submission and a 'replacement' passport will be issued, excluding the animal from the food chain.

To apply for a BHS donkey passport:

- 1) Owner must complete the relevant details on the form - **do not use this form to apply to replace a lost passport**
- 2) **Veterinary surgeon** must complete, sign and stamp the **BHS identification chart** - if the animal is not found to have an existing microchip, the vet must insert one. If the animal is found to have an existing microchip, the central equine database should be checked for an existing passport. If an existing passport is traced, seek advice.
- 3) Select payment and processing method on form - BHS passports **cost £27.50** for horse owners (£17.50 for registered equine charities)
- 4) Submit the completed application by scanning (no photos) to passport@bhs.org.uk or posting to the passport office (address below)

The application will be processed within 15 days of arriving with BHS Passport Office, subject to correct paperwork

For further information, contact the office: 02476840517 (option 4) / passport@bhs.org.uk

British Horse Society (Passports)

Abbey Park, Stareton, Warwickshire CV8 2XZ

Donkey name: _____ **Sex:** male/female

Colour: _____ **Date of birth (at least approx.. year):** _____

Country of Birth: _____/Unknown **Approx.. adult height:** _____(hh/inches/cm)

New owner details - to be completed by all intended registered owners (aged 16+ only):

Name(s): _____

Date(s) of birth: _____ (mandatory for all intended owners)

Address: _____

_____ **Post code:** _____

Telephone number: _____ **Email address:** _____

Signature(s): _____ (mandatory for all intended owners)

I HEREBY CERTIFY THAT THE PARTICULARS DETAILED HEREIN ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Personal information that you supply to us may be used in a number of ways. For example: to contact you about a passport application process or to share the passport information with DEFRA and other Passport Issuing Organisations, in order to fulfil our legal obligations. Please see our Privacy Policy on our website for more information on how we look after your personal information.

Processing & Payment (tick as appropriate) - BHS will accept no responsibility for loss or damage to documents in the post.

Payment must be made within 45 working days. If payment has not been made within 45 working days, the application will be terminated and the form destroyed.

☐ **Standard service:** £27.50 (processed within 10 working days, returned via Royal Mail 2nd Class Signed For TM).

☐ **FastTrack Service** £52.50 (processed within 1 working day, returned via Royal Mail 1st Class Signed For TM).

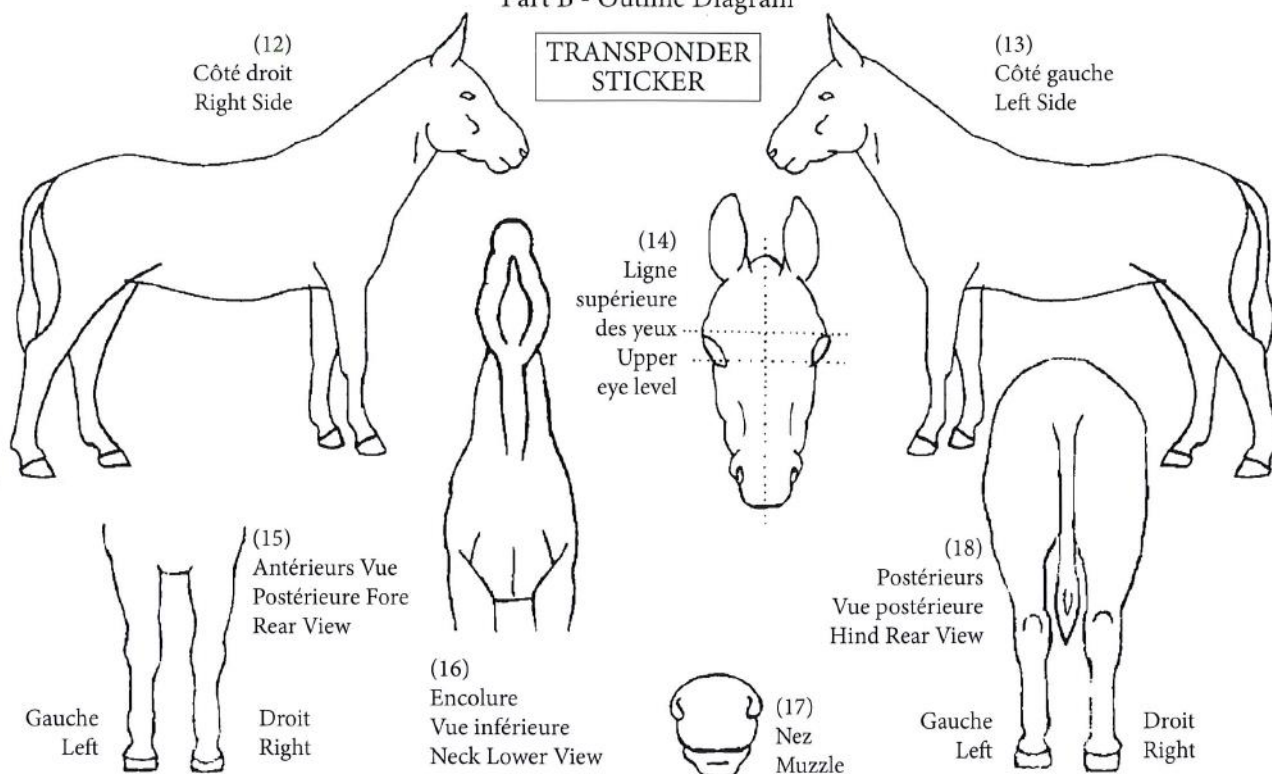
☐ Call me to take card payment via telephone:

☐ Enclosed cheque/postal order (payable to The British Horse Society):

☐ Invoice account (registered businesses only): _____

Microchip checked ☐ Passport Number: _____

Partie B - Signalement graphique
Part B - Outline Diagram



Signature et cachet du vétérinaire ou de la personne qualifiée ou de l'autorité compétente (nom en lettres capitales)/

Signature and stamp of veterinarian or qualified person or competent authority (name in capital letters)

IDENTIFICATION PROCEDURE – important information for completing the form

The recommended procedure for identification is described in the FEI booklet 'Identification of Horses'. The diagram and written description must agree and be sufficiently detailed (**at least five identifying marks such as whorls or white markings**) to ensure the positive identification of the animal in the future. White markings must be shown in **RED** and the written description completed using **BLACK INK** in **BLOCK CAPITALS** or **TYPESCRIPT**. If there are no white markings, this fact must be stated in the written description. All head and neck whorls should be marked ('X') and described in detail. Other whorls should be similarly recorded in greys and in animals lacking sufficient other distinguishing marks. Acquired marks ('V') and other distinguishing marks, such as prophet's thumb mark ('+'), walleye and so on, should always be noted. **The Veterinary Surgeon must indicate the location of the microchip on the silhouette with a (M) symbol.**

Nom du cheval: Name of Animal:		Hauteur hh/cms/inches: Approx. Adult Height:	
Espèce: Species:	Sexe: Sex:	Date de naissance: Date/Year Of Birth (Believed to be):	
Robe: Colour:	Pays de naissance: Country of Birth:		
Tête: Head:	Encolure: Neck:		
Corps: Body:	Marques: Markings:		
LF/Ant.G:	RF/Ant.D:		
LH/Post.G:	RH/Post.D:		
Code du transpondeur / Transponder Code (required by law and location indicated on silhouette as (M))			
DATE de l'examen/DATE of examination:.....			
LIEU de l'examen/PLACE of examination:.....			

I certify that the markings are a true representation of the equine presented and that I:

- ☐ Inserted a microchip into the equine
☐ scanned and read a microchip previously inserted